

CARL HARBERT <i>Council Member, Place 1</i>	DAVID RUTLEDGE <i>Mayor</i>	DANNY HARRINGTON <i>Council Member, Place 4</i>
MIKE REED <i>Council Member, Place 2</i>		TERRI GAUTHIER <i>Mayor Pro-Tem/Council Member, Place 5</i>
TAMMI FISETTE <i>Council Member, Place 3</i>		LUCY FIELDS <i>Council Member, Place 6</i>

CITY COUNCIL MEETING

CITY OF BRIDGE CITY

February 4, 2020

The City Council of Bridge City met in a regular session on Tuesday, February 4, 2020, at the City Hall of Bridge City, 260 Rachal, Bridge City, Texas.

1. **CALL TO ORDER**

Mayor David Rutledge called the City Council meeting to order at 6:00 p.m.

CITY COUNCIL PRESENT:

Mayor David Rutledge
 Council Member Carl Harbert
 Council Member Mike Reed
 Council Member Tammi Fisette
 Council Member Danny Harrington
 Mayor Pro-Tem Terri Gauthier
 Council Member Lucy Fields

CITY COUNCIL ABSENT: None.

CITY STAFF PRESENT:

City Manager Jerry D. Jones
 City Secretary Jeanie McDowell
 City Attorney Paul Fukuda
 Finance Director Karen Morgan
 Personnel/Purchasing Director Mitzi Nolan
 Police Chief Paul Davis
 Assistant Utility Superintendent Mike Die
 Public Works Director Mike Lund

2. INVOCATION

Invocation given by Mayor Pro Tem Terri Gauthier.

3. PLEDGE TO THE UNITED STATES FLAG AND THE STATE OF TEXAS FLAG

Mayor Rutledge led in the pledge of allegiance to the United States flag and to the State of Texas flag. At the conclusion of the pledges, Mayor Rutledge thanked everyone for coming to the meeting.

4. APPROVAL OF AGENDA

Council Member Fissette made a motion to approve the agenda with the addendum, seconded by Council Member Reed.

With no corrections, additions, or deletions, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fissette, Harrington, Fields.

Noes: None.

Absent: None.

5. REPORTS AND COMMENTS

(a) City Manager

City Manager Jerry Jones had the following report for Council:

1. Filter Press – parts are arriving at the WWTP, but have not begun the process of putting them together.
2. Manhole Project – the material is on site, so the project will be kicking off soon.
3. Elsie Street Project – the only work left is curbs and clean up.
4. Center Street Ditches – still on hold due to weather.
5. Roadside Ditches – the 10 ditches are ready to begin, contractors are getting the material together.
6. Large Project – engineer is still working on the plans.
7. \$3 Million Drainage Project and Study – on the City's major outfall ditches, it is a mitigation project, and it seems to be moving along really well.

(b) City Council

Council Member Carl Harbert

None.

Council Member Mike Reed

None.

Council Member Tammi Fisette

None.

Council Member Danny Harrington

None.

Mayor Pro-Tem Gauthier said last night at the Bridge City Chamber of Commerce Banquet, the City's very own Mr. Mayor was honored as Citizen of the Year for Bridge City. She also said she would like to give a very special congratulations for very deservingly being honored.

Council Member Lucy Fields said she would like to also congratulate Mayor Rutledge and very well deserved.

(c) City Staff Report

None.

Student Representative:

None.

City Attorney Paul Fukuda

None.

(d) Mayor

Mayor David Rutledge had the following report:

None.

6. CITIZEN COMMENTS

None.

7. RESOLUTION

(a) *Consideration and possible action to approve Resolution No. 2020-03(R) ordering the City of Bridge City General Election to be held on Saturday, May 2, 2020*

(La Consideración y la posibilidad de acción para Resolución No 2020-03(R) ordenando la Elección General en la Ciudad de Bridge City que tendrá cabo el sábado, el 2 de mayo del 2020)

Mr. Fukuda read Resolution No. 2020-03(R), in its entirety, ordering the City of Bridge City General Election to be held on Saturday, May 2, 2020.

Council Member Fields made a motion to accept Resolution No. 2020-03(R) as read, seconded by Mayor Pro-Tem Gauthier.

Council Member Harbert asked if the reason we have to have an election this year is because the Council Members that were appointed have to be elected. He also noted no one challenging those places.

Mayor Rutledge said it is the state law that we have to make this notice at this time. He said there are certain dates the City has to post at certain times and this is one of those certain notices or resolutions that has to go out at a certain time period, even before the application deadline.

Mayor Rutledge said we will pass it and if we don't need it, then the City Council will cancel it.

Council Member Harbert said he could not remember voting on this last year.

Mayor Rutledge said the law requires the City Council to pass this so we will abide by the law.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisette, Harrington and Fields.

Noes: None.

Absent: None.

8. ITEMS FOR DISCUSSION & POSSIBLE ACTION

(a) Consideration and possible action to approve minutes of the January 21, 2020 City Council Meeting

Council Member Fields made a motion to approve the minutes of the January 21, 2020 City Council Meeting, seconded by Council Member Harrington.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisette, Harrington and Fields.

Noes: None.

Absent: None.

(b) Presentation and possible action to accept the City of Bridge City Annual Audit for the year ending September 30, 2019 as prepared by Keri Michutka, C.P.A.

Mayor Pro-Tem Gauthier made a motion to accept the City of Bridge City Annual Audit for the year ending September 30, 2019, seconded by Council Member Reed.

Ms. Michutka presented the Audit to Mayor and City Council stating the Independent Auditor's Report states that they have audited the accompanying financial statements of the City of Bridge City as of and for the year ended September 30, 2019. The last paragraph is the **Opinion**: In our opinion, the financial statements presented above presents fairly, in all material respects, the respective financial position of the City as of September 30, 2019 is issued a clean and unmodified opinion.

Financial Statements:

Balance Sheet for the Governmental Funds

Exhibit C-1 the General Fund ended with total fund balance as of September 30, 2019, \$1,186,000 and \$1,124,000 of that is Unassigned Fund Balance. The Reserves are at \$1,124,000 which is 2.18 months expense and the City has almost 3 months of expense in reserves. Last year we talked about having a minimum of 2 months so the City is above the minimum. Hotel/Motel Fund had an ending fund balance of \$866,000; Street Maintenance was \$412,000; Debt Service Fund was \$1.3M; Capital Projects is \$2,500,000; and Total Governmental Fund Balance is \$6.4M as of September 30, 2019.

Changes in Fund – Net Change in Fund Balance in the General Fund was increased by \$637, 000 and this was primarily due to that extraordinary item resource that was FEMA and Insurance Money received because of Hurricane Harvey and that was \$631,000. The Street Maintenance Fund had a decrease of \$137,000 this year and \$313,000 was spent on the Elsie Drainage Project. The overall increase for the Total Governmental Funds was \$539,000 for the year.

Utility Fund

Exhibit D-2 *Statements of Revenues, Expenses, and Changes in Fund Net Position for the Utility Fund:* the City had a decrease in the year, the Change in Net Position was a decrease of \$213,000 and this was primarily due to Depreciation Expense of \$522,000. The Net Ending Position for the Utility Fund was \$5,922,000.

Notes to the Financial Statements:

Deposits and Investments – on September 30, 2019, the carrying amount of the City’s deposits was \$10,766,000. Capital Asset Activity – as of September 30, 2019, the City had Capital Assets in the Governmental Funds Net Appreciation of \$11,277,000.

The Utility Funds Business-type Activities Fixed Assets Net Depreciation is \$3,899,000. General Long-Term Debt for the City, with the bonds and compensated absences for a Total Ending Debt Payable of \$6,800,000. Overall, it was a good clean audit and the City had a good year.

After the presentation, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisette, Harrington and Fields.

Noes: None.

Absent: None.

- (c) ***Consideration and possible action to call a public hearing on the need to continue City of Bridge City Ordinance No. 05-04 (Curfew for Minors) as required by the Texas Local Government Code § 370.002***

Council Member Fields made a motion to call a public hearing on February 18, 2020 on the need to continue Ordinance No. 05-04 (Curfew for Minors), seconded by Council Member Harbert.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisetette, Harrington and Fields.

Noes: None.

Absent: None.

(d) Presentation and consideration of the 2019 Racial Profiling Report by Bridge City Police Chief Paul T. Davis

Mayor Pro-Tem Gauthier made a motion to accept the 2019 Racial Profiling Report, seconded by Council Member Harbert.

Chief Davis said it was Report of 2019 not 2017.
Correction was made.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisetette, Harrington and Fields.

Noes: None.

Absent: None.

ADDENDUM TO THE AGENDA WILL BE AS FOLLOWS:

(a) Consideration and possible action to approve Resolution No. 2020-04(R) amending the number of households to receive a benefit from TxCDBG No. 7217039

Mr. Fukuda read Resolution No. 2020-04(R), in its entirety, amending the number of households to receive a benefit from TxCDBG No. 7217039.

Council Member Fields made a motion to accept Resolution No. 2020-04(R) as read, seconded by Council Member Reed.

Mr. Jones said this is a revision of what the City had before and this is what is needed to apply for funding.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fisetette, Harrington and Fields.

Noes: None.

Absent: None.

10. ADJOURN

Council Member Harrington made a motion to adjourn the meeting at 6:19 p.m., seconded by Council Member Fields.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Gauthier, Council Members Harbert, Reed, Fissette, Harrington and Fields.

Noes: None.

Absent: None.

David Rutledge, Mayor

ATTEST:

Jeanie McDowell, City Secretary