

<b>AARON ROCCAFORTE</b> <i>Council Member, Place 1</i>	<b>DAVID RUTLEDGE</b> <i>Mayor</i> 	<b>PATTY COLLINS</b> <i>Council Member, Place 4</i>
<b>MIKE REED</b> <i>Mayor Pro-Tem/Council Member, Place 2</i>		<b>TERRI GAUTHIER</b> <i>Council Member, Place 5</i>
<b>TAMMI FISETTE</b> <i>Council Member, Place 3</i>		<b>SHERBY DIXON</b> <i>Council Member, Place 6</i>

## CITY COUNCIL SPECIAL MEETING MINUTES

### **WORKSHOP SESSION**

**CITY OF BRIDGE CITY**

**March 30, 2023**

The City Council of Bridge City met in a special meeting on Thursday, March 30, 2023, at the City Hall of Bridge City, 260 Rachal, Bridge City, Texas.

#### **1. CALL TO ORDER**

---

Mayor David Rutledge called the City Council Special Meeting to order at 6:00 p.m.

#### **CITY COUNCIL PRESENT:**

Mayor David Rutledge  
 Council Member Aaron Roccaforte  
 Mayor Pro-Tem Mike Reed  
 Council Member Tammi Fisette  
 Council Member Patty Collins  
 Council Member Terri Gauthier  
 Council Member Sherby Dixon

**ABSENT:** None.

#### **CITY STAFF PRESENT:**

City Secretary Jeanie McDowell  
 Chief Police Tod McDowell  
 Personnel/Purchasing Director Kim Tucker

#### **2. INVOCATION**

---

Invocation was given by Council Member Tammi Fisette.

#### **3. APPROVAL OF THE AGENDA**

---

Council Member Roccaforte made a motion to approve the agenda, seconded by Council Member Fisette.

With no changes, discussion, or alterations, Mayor Rutledge called for a vote.

#### **MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fisette, Collins, Gauthier and Dixon.

**Noes:** None.

**Absent:** None.

**4. WORKSHOP SESSION - ITEM FOR DISCUSSION ONLY**

---

**(a) Discuss the applicant review process for hiring a City Manager**

Council Member Collins presented a Screen Scoring Sheet and an Applicant Evaluation Screening Matrix to the Mayor and Council Members. They discussed each screening criteria of the score sheet and only changed the score under the topic of education. They added 8 years minimum experience in lieu of a degree with a score of 7 points. They also lowered the score for the associate degree with three to five years of experience to 5 points instead of 7 points. They all agreed the rest of the Screening Score Sheet was good.

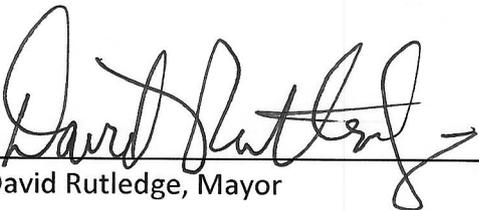
The Mayor and Council Members also discussed the Applicant Evaluation Screening Matrix and agreed they would have Ms. Tucker, Director of Personnel set each applicant up on the Matrix. They asked Ms. McDowell, City Secretary to text them when Ms. Tucker completed the setup of the Matrix. They would then sign into the Matrix to score each applicant.

Mayor and Council Members agreed they would meet again after this process was completed.

**5. ADJOURN**

---

Mayor adjourned the meeting at 6:55 p.m.

  
\_\_\_\_\_  
David Rutledge, Mayor

ATTEST:

  
\_\_\_\_\_  
Jeanie McDowell, City Secretary

