

AARON ROCCAFORTE <i>Council Member, Place 1</i>	DAVID RUTLEDGE <i>Mayor</i> 	PATTY COLLINS <i>Council Member, Place 4</i>
MIKE REED <i>Mayor Pro-Tem / Council Member, Place 2</i>		TERRI GAUTHIER <i>Council Member, Place 5</i>
TAMMI FISETTE <i>Council Member, Place 3</i>		SHERBY DIXON <i>Council Member, Place 6</i>

CITY COUNCIL MEETING MINUTES
CITY OF BRIDGE CITY
April 18, 2023

The City Council of Bridge City met in a meeting on Tuesday, April 18, 2023, at the City Hall of Bridge City, 260 Rachal, Bridge City, Texas.

1. CALL TO ORDER

Mayor David Rutledge called the City Council meeting to order at 6:00 p.m.

CITY COUNCIL PRESENT:

Mayor David Rutledge
Mayor Pro-Tem Mike Reed
Council Member Aaron Roccaforte
Council Member Tammi Fisette
Council Member Patty Collins
Council Member Sherby Dixon

CITY COUNCIL ABSENT: Council Member Terri Gauthier

CITY STAFF PRESENT:

City Secretary Jeanie McDowell
City Attorney Paul Fukuda
Chief Tod McDowell
Personnel/Purchasing Kim Tucker
Public Works Director/Interim City Manager Mike Lund
Finance Director Karen Morgan
Utility Superintendent Mike Die
Assistant Police Chief Robert Bergeron

2. INVOCATION

Invocation was given by Council Member Sherby Dixon.

3. PLEDGE TO THE UNITED STATES FLAG AND THE STATE OF TEXAS FLAG

Mayor Rutledge led in the pledge of allegiance to the United States flag and to the State of Texas flag. At the conclusion of the pledges, Mayor Rutledge thanked everyone for coming to the meeting.

4. APPROVAL OF THE AGENDA

Council Member Roccaforte made a motion to approve the agenda, seconded by Council Member Dixon.

With no changes, discussion, or alterations, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fissette, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

5. PRESENTATION OF PROCLAMATION

(a) *Presentation of Proclamation declaring April 2023 as "Fair Housing Month"*

Mayor Rutledge read the Proclamation declaring April 2023 as "Fair Housing Month".

6. PRESENTATION

(a) *Presentation by Dana Espinal, Small Business Development Center on the development of the City of Bridge City's comprehensive plan*

Dana Espinal, Small Business Development Center Director asked the City Council to get a master plan for the City of Bridge City. She said she could get resources to help in the planning and development process of a master plan. She said she could be involved and guide the City Council in the planning and developing stages of creating a master plan. She told the Council there are State Grants available for planning and developing a comprehensive plan. She said from a procurement standpoint the City would want to go out for bids for this and she could help with the RFQ language. She said the City would really want to define the scope of work and she would help with that language.

Mayor Rutledge told her it would not be until after the budget until they started looking at the development of the Master Plan and they would reach out to her.

Mayor Rutledge and the City Council thanked her for the helpful information she brought to them.

7. CITIZEN COMMENTS

None.

8. REPORTS & COMMENTS

(a) *City Manager*

Interim City Manager Mike Lund

1. Sunnyside well – advertisement for Phase 2 was in the newspaper. He said on April 27, 2023, they would have a pre-bid meeting and the bid opening would be on May 11, 2023.

(b) City Council

Council Member Tammi Fisette asked if the City had received any more quality water reports. Mr. Lund said the City had received all the water quality reports for the well and those reports were good. He said the City would be required to conduct a corrosion control study, but they already knew the City would have to do the study. He said the State would require the City to conduct the study. He said they were out for bids for Phase 2 of the project, with filtration as an addendum and LJA would bring their recommendations to the table if the City would need to do or not do filtration on the well.

Council Member Fisette asked if the City received the legal opinion from TML from last meeting.

Mr. Lund said TML told him he would be getting it, but he has not received it. He said he called them, and they told him they were working on putting it together to send.

Council Member Fisette asked if the Council could receive a report or notification on permits issued. She said it does not have to be in depth, but the report may include things such as this past month the City issued so many permits for new housing and any businesses that are looking to come to Bridge City. She thought it would be good to have if it is possible.

Mr. Lund said he could sit down with Ms. Pruitt to see if there are any reports, she could easily generate to give a monthly update.

Mayor Rutledge said some businesses may not want that publicized.

Council Member Fisette said she understood that.

Mr. Lund said if they have a permit they are usually committed.

Council Member Patty Collins said she hoped the City Council was happy with what Ms. Espinal presented and she had a wonderful breakfast with her a month or so ago. She said she thought she was sincere about helping the Council and being involved in the City. She said she wanted to thank the Council for taking the time to listen to her presentation. She said Ms. Espinal has some really good ideas and she thought she could really help them.

Miscellaneous City Staff:

Karen Morgan, Interim Director of Finance

Finance Committee Meeting – Mr. Lund and herself met with the Finance Committee and they talked about what they would present to the Committee and to the Council each month.

Council Member Collins thanked Ms. Morgan and Mr. Lund for hosting the meeting and listened to what the committee had to say and understanding where they wanted to go and what they felt the Council needed.

(d) Mayor David Rutledge report:

None.

9. ITEMS FOR DISCUSSION & POSSIBLE ACTION

(a) Consideration and possible action to approve minutes of the April 4, 2023 City Council Regular Meeting

Council Member Collins made a motion to approve the minutes for the April 4, 2023 City Council Regular Meeting, seconded by Council Member Roccaforte.

With no changes, discussion, or alterations, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fiset, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

(b) Consideration and possible action to approve the Bill list for March 2023

Council Member Dixon made a motion to approve the bill list for March 2023, seconded by Mayor Pro-Tem Reed.

After discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fiset, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

(c) Consideration and possible action to award a bid for Hwy 1442 and Suncrest water and sewer main extension project

Council Member Roccaforte made a motion to award a bid for the Hwy 1442 and Suncrest water and sewer main extension project, seconded by Council Member Collins.

After discussion, Council Member Roccaforte amended the motion to award a bid for the Hwy 1442 and Suncrest water and sewer main extension project in the amount of \$315,000 to Jet Aeration, seconded by Council Member Collins.

Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fiset, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

(d) Consideration and possible action to approve budget amendment 2023-04 in the amount up to \$4,000 for the destruction of records

Council Member Roccaforte made a motion to approve budget amendment 2023-04 in the amount up to \$4,000 for the destruction of records, seconded by Mayor Pro-Tem Reed.

With no further discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fiset, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

(e) Consideration and possible action to approve budget amendment 2023-05 in the amount of \$4,928 for damages caused by lightning strike at the Hwy 408 water tower

Council Member Roccaforte made a motion to approve budget amendment 2023-05 in the amount of \$4,928 for damages caused by lightning strike at the Hwy 408 water tower, seconded by Council Member Dixon.

After discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Fiset, Collins, and Dixon.

Noes: None.

Absent: Council Member Gauthier.

WORKSHOP

10. WORKSHOP SESSION – DISCUSSION ONLY

(a) Discussion of the City of Bridge City's current practices concerning temporary food service establishments

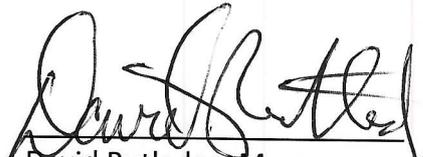
Mayor Rutledge told the City Council they would need to decide if they would like to allow temporary food service establishments in the City of Bridge City. He said If the Council approves temporary food service establishments they would need to determine if they would be permanent or temporary, just for a festival, or contained to a certain area.

After discussion, Mayor and City Council agreed they would like to see other City's ordinances on this topic.

There was discussion about creating a committee to research other City's ordinances and let the City Attorney know what they would like to see in our City ordinance.

11. ADJOURN

Mayor Rutledge adjourned the meeting at 6:57 p.m.


David Rutledge, Mayor

ATTEST:


Jeanie McDowell, City Secretary

