

<b>AARON ROCCAFORTE</b> <i>Council Member, Place 1</i>	<b>DAVID RUTLEDGE</b> <i>Mayor</i> 	<b>PATTY COLLINS</b> <i>Council Member, Place 4</i>
<b>MIKE REED</b> <i>Mayor Pro-Tem / Council Member, Place 2</i>		<b>TERRI GAUTHIER</b> <i>Council Member, Place 5</i>
<b>BRYANT CHAMPAGNE</b> <i>Council Member, Place 3</i>		<b>SHERBY DIXON</b> <i>Council Member, Place 6</i>

**CITY COUNCIL MEETING MINUTES AND SPECIAL EXECUTIVE SESSION**  
**CITY OF BRIDGE CITY**  
**October 17, 2023**

The City Council of Bridge City met in a meeting on Tuesday, October 17, 2023, at the City Hall of Bridge City, 260 Rachal, Bridge City, Texas.

**1. CALL TO ORDER**

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Mayor David Rutledge called the City Council meeting to order at 6:00 p.m.

**CITY COUNCIL PRESENT:**

Mayor David Rutledge  
Mayor Pro-Tem Mike Reed  
Council Member Aaron Roccaforte  
Council Member Bryant Champagne  
Council Member Patty Collins  
Council Member Terri Gauthier  
Council Member Sherby Dixon

**CITY STAFF PRESENT:**

City Secretary Jeanie McDowell  
City Attorney Paul Fukuda  
Interim Finance Director Karen Morgan  
Finance Director Katrina Jones  
Personnel/Purchasing Director Kim Tucker  
Police Chief Tod McDowell  
Interim City Manager/Public Works Director Mike Lund  
Utility Superintendent Mike Die  
Court Clerk Tammi Fisette

**2. INVOCATION**

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Following the invocation given by Council Member Terri Gauthier.

**3. PLEDGE TO THE UNITED STATES FLAG AND THE STATE OF TEXAS FLAG**

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Mayor Rutledge led in the pledge of allegiance to the United States flag and to the State of Texas flag. At the conclusion of the pledges, Mayor Rutledge thanked everyone for coming to the meeting.

**4. APPROVAL OF THE AGENDA**

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Council Member Champagne made a motion to approve the agenda, seconded by Council Member Roccaforte.

With no changes, discussion, or alterations, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**5. CITIZEN COMMENTS**

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None.

**6. REPORTS & COMMENTS**

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**(a) City Manager**

**Interim City Manager/Public Works Director Mike Lund** had the following report for Council:

1. Employees – He introduced the City’s two newest employees, Katrina Jones, Director of Finance and Tammi Fiset, Court Clerk.
2. FEMA plaque – He said this was for the City being in the CRS and it has the rating on it also. He said the citizens should start seeing discounts on flood insurance.
3. Sunnyside well – He said the project is moving along, the contractor was doing electrical work and pouring concrete. They are still waiting for supplies, but the contractors are doing the work they can do now.
4. TML - He said this was a fun experience for him and he appreciated the invitation. He said he always thought TML was money wasted, but after he attended the conference, he realized it was not a waste of money. He said the speakers were awesome and the classes he was able to attend he received a lot of good information. He said the networking was well worth the trip.

**(b) City Council**

**Council Member Terri Gauthier** said she would like to thank the City and the citizens for allowing her and the City Council to attend the TML Annual Conference. She said she feels inspired and encouraged after attending the conference. She said the classes she attended were subjects she was interested in. She says she gets nuggets of ideas that keeps her from feeling like she is in a box, and you gain new ideas. She said again thank you for allowing the Council to go.

**(c) City Staff**

**Tod McDowell, Chief of Police:**

We have an officer that is now on their own, an officer who is in training and would be released by the end of the month and all the cadets are doing really well. The cadets would graduate in the middle of December.

**(d) Mayor David Rutledge report:**

He said it was a very good TML Annual Conference.

**7. RESOLUTION**

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**(a) Consideration and possible action to approve Resolution No. 2023-22(R) establishing a fund balance policy in accordance with Governmental Accounting Standards Board (GASB) statement 54**

Council Member Gauthier made a motion to approve Resolution No. 2023-22(R) establishing a fund balance policy in accordance with Governmental Accounting Standards Board (GASB) statement 54, seconded by Council Member Collins.

With no further discussion, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**8. ITEMS FOR DISCUSSION & POSSIBLE ACTION**

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**(a) Consideration and possible action to approve minutes of the September 19, 2023 City Council Regular Meeting**

Council Member Roccaforte made a motion to approve the September 19, 2023 City Council Regular Meeting minutes, seconded by Council Member Dixon.

With no changes, discussion, or alterations, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**(b) Consideration and possible action to approve City bills for the month of September 2023**

Council Member Collins made a motion to approve the City bills for the month of September 2023, seconded by Council Member Gauthier.

With no further discussion, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**(c) Consideration and possible action to approve the Memorandum of Understanding for the Port Security Grant Program between the City of Bridge City and SETRPC**

Council Member Roccaforte made a motion to approve the Memorandum of Understanding for the Port Security Grant Program between the City of Bridge City and SETRPC, seconded by Council Member Gauthier.

With no further discussion, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**(d) Consideration and possible action to award a bid to SETX Paving in the amount of \$132,650.40 to resurface Wisteria Lane, Holly Lane, and Schoolview Street**

Council Member Roccaforte made a motion to award a bid to SETX Paving in the amount of \$132,650.40 to resurface Wisteria Lane, Holly Lane, and Schoolview Street, seconded by Council Member Gauthier.

With no further discussion, Mayor Rutledge called for a vote.

**MOTION CARRIED.**

**Ayes:** Mayor Rutledge, Mayor Pro-Tem Reed, Council Members Roccaforte, Champagne, Collins, Gauthier, and Dixon.

**Noes:** None.

**Absent:** None.

**EXECUTIVE SESSION**

**9. ADJOURN TO CLOSED EXECUTIVE SESSION**

**CITY COUNCIL TO GO INTO CLOSED EXECUTIVE SESSION PURSUANT TO THE PROVISION OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE FOR THE FOLLOWING SECTION:**

- (a) **Section 551.074. Personnel Matters – to continue deliberating the appointment, employment, evaluation, and duties of the City Manager including discussion of the selection criteria of the city manager’s position and reviewing candidate’s resumes**

Mayor Rutledge asked the audience to please leave the council chambers while Council went into Closed Executive Session. He opened the executive session at 6:16 p.m. to deliberate the appointment, employment, evaluation, and duties of the City Manager including discussion of the selection criteria of the city manager’s position and reviewing candidate’s resumes.

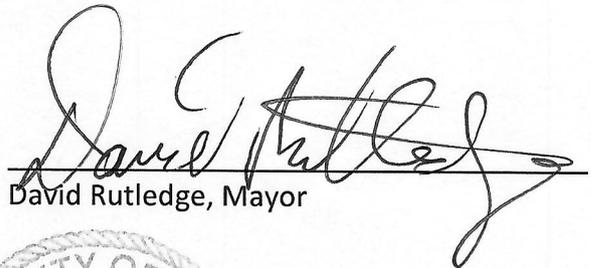
**10. RECONVENE INTO OPEN SESSION**

- (a) **City Council will reconvene into open session for possible discussion and/or possible action regarding Item 9(a) above.**

Mayor Rutledge reconvened the Council Meeting into open session at 8:10 p.m. No action was taken.

**9. ADJOURN**

Mayor Rutledge adjourned the meeting at 8:11 p.m.

  
David Rutledge, Mayor

ATTEST:

  
Jeanie McDowell, City Secretary

