

CARL HARBERT <i>Council Member, Place 1</i>	DAVID RUTLEDGE <i>Mayor</i> 	ERIC ANDRUS <i>Mayor Pro-Tem / Council Member, Place 4</i>
KIRK ROCCAFORTE <i>Council Member, Place 2</i>		TERRI GAUTHIER <i>Council Member, Place 5</i>
TAMMI FISETTE <i>Council Member, Place 3</i>		LUCY FIELDS <i>Council Member, Place 6</i>

CITY COUNCIL MEETING MINUTES

REGULAR SESSION

CITY OF BRIDGE CITY

August 7, 2018

The City Council of Bridge City met in a regular session on Tuesday, August 7, 2018, at the City Hall of Bridge City, 260 Rachal, Bridge City, Texas.

1. CALL TO ORDER

Mayor David Rutledge called the City Council meeting to order at 6:00 p.m.

CITY COUNCIL PRESENT:

Mayor David Rutledge
 Council Member Carl Harbert
 Council Member Kirk Roccaforte
 Mayor Pro-Tem Eric Andrus
 Council Member Terri Gauthier
 Council Member Lucy Fields

CITY COUNCIL ABSENT:

Council Member Tammi Fisetete

CITY STAFF PRESENT:

City Manager Jerry D. Jones
 City Secretary Sherry Tisdale
 City Attorney Paul M. Fukuda
 Finance Director Karen Morgan
 Personnel/Purchasing Director Jeanie McDowell
 Chief Paul T. Davis
 Mike Die, Asst. Utility Superintendent
 Tod McDowell, Police Captain

2. INVOCATION AND PLEDGE TO THE UNITED STATES FLAG AND THE STATE OF TEXAS FLAG

Following the invocation given by City Attorney Paul M. Fukuda, Mayor Rutledge led in the pledge of allegiance to the United States flag and to the State of Texas flag. At the conclusion of the pledges, Mayor Rutledge thanked everyone for coming to the meeting.

3. APPROVAL OF THE AGENDA

Council Member Fields made a motion to approve the agenda, seconded by Council Member Gauthier.

With no changes, additions, or deletions, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

5. REPORTS & COMMENTS

(a) City Manager

City Manager Jerry Jones had the following report for Council:

1. Judge Dixon's father passed away, visitation is tonight (August 7, 2018), 5 p.m. – 8 p.m., and tomorrow (August 8, 2018) is the funeral. There will be two people here to keep city hall open.
2. Mark Kelly informed him the Water Development Board asked the City to apply for the fire hydrant part of the \$500,000 grant. It looks as if the City will have the chance to get both parts of the grant.
3. The water filter at Romero is on and operational.
4. City employees are installing and replacing culverts daily .

(a) City Council

Council Member Kirk Roccaforte

Council Member Roccaforte informed Council that NFIP Insurance is being extended through November 2018.

(c) City Staff

Mr. Fukuda said he was able to attend the visitation and Judge Dixon said to tell everyone thank you for all their thoughts. Also, he knows there's a meeting tonight, so don't try to make it to the visitation, he knows their thoughts are with him.

(d) Mayor

Mayor Rutledge informed Council of the Emergency Management Course offered for elected officials in Port Arthur on September 7, 2018. It is an Emergency Management 101 course and

no cost to the City. It will be from 8 a.m. – 12 p.m. at the Port Arthur Police Training facility on 4th Street. He encouraged the Council to attend if possible.

6. CITIZEN COMMENTS

There were no comments from Citizens.

7. ORDINANCE

(a) *Remove from table - Consideration and possible action to approve Ordinance No. 2018-11 amending the Nepotism provision in the City of Bridge City's Personnel Policy*

Council Member Harbert made the motion to remove the Ordinance from the table, seconded by Mayor Pro-Tem Andrus.

Mr. Fukuda read the caption of Ordinance No. 2018-11, thereby constituting the reading of the ordinance as required by City Charter, Section 3.10.

Council Member Harbert made a motion to approve the ordinance as read, seconded by Council Member Gauthier.

Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisette.

(b) *Consideration and possible action to approve Ordinance No. 2018-12 rezoning certain property located at 140, 158, 160, 170, 180, and 190 Granger in the City of Bridge City, Texas from R-1 (Single Family Residential) to R-3 (Multi-Family Residential)*

Mr. Fukuda read the caption of Ordinance No. 2018-12, thereby constituting the reading of the ordinance as required by City Charter, Section 3.10.

Council Member Roccaforte made a motion to accept Ordinance No. 2018-12 as read. Council Member Harbert seconded the motion.

Mr. Jones told Mayor and Council staff put a map together to make it easier to see it in conjunction with the R-3 zones.

Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

8. RESOLUTION

- (a) Consideration and possible action to approve Resolution No. 2018-15(R) appointing Jeanie McDowell to the unexpired term of office of City Secretary of the City of Bridge City, Texas**

Mr. Fukuda read the caption of Resolution No. 2018-15(R).

Council Member Harbert made a motion to accept Resolution No. 2018-15(R), Council Member Fields seconded the motion.

Mayor Rutledge told Council that the interview committee met with Ms. McDowell last Tuesday, and she was the committee's candidate of choice for this position. The committee is making a recommendation to the Council to accept Ms. McDowell to this position. Mayor Rutledge asked if anyone had any questions.

Mr. Jones said the appointment would be effective November 1, 2018, which will coincide with Ms. Tisdale leaving.

Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

9. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- (a) Consideration and possible action to approve staff recommendation for engineering services on Texas Water Development Board Grant**

Council Member Roccaforte made a motion to approve staff recommendation for engineering services, seconded by Council Member Gauthier.

Mr. Jones said Action Civil Engineers, PLLC is the engineering firm that actually found this grant that we would be eligible to receive. He said City staff would like for Action Civil Engineers, PLLC to handle both parts of the grants which are the manhole and fire hydrants and they are \$500,000 per grant. He said the City has formal notification to apply to the second part.

Mayor Rutledge reminded Council they had a memorandum from Mr. Jones explaining both grants. He also told the Council that seven RFQ's were sent out and only three applications were received. The qualifications were met by Action Civil Engineers, PLLC which is Mr. Jones recommendation and asked Council if they had questions.

Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisette.

(b) Consideration and possible action to place a proposal to adopt an ad valorem tax rate on Tuesday, September 18, 2018, for the 2018 tax year of \$0.54700 per \$100.00 valuation for the City of Bridge City, Texas (Consisting of a Debt rate of \$0.20897 and Maintenance and Operations rate of \$0.33803

Mayor Pro-Tem Andrus made a motion stating, "I move to place a proposal to adopt a tax rate in the amount of \$0.54700 on the agenda for Tuesday, September 18, 2018. This rate consists of a Maintenance & Operation rate of \$0.33803 and a Debt rate of \$0.20897. This rate is a 3.93% increase over the calculated effective rate." Motion was seconded by Council Member Roccaforte.

With no discussion, Mayor Rutledge called for a vote.

Votes were orally given as follows:

COUNCIL MEMBER HARBERT	YES
COUNCIL MEMBER ROCCAFORTE	YES
MAYOR PRO-TEM ANDRUS	YES
COUNCIL MEMBER FISETTE	ABSENT
COUNCIL MEMBER GAUTHIER	YES
COUNCIL MEMBER FIELDS	YES
MAYOR RUTLEDGE	YES

(c) Consideration and possible action to schedule one (1) Public Hearing for Tuesday, August 21, 2018, at 6:00 p.m. at the City Hall of Bridge City to hear and consider public comments regarding the proposed 2018-2019 Budget for the City of Bridge City, Texas

Council Member Gauthier made a motion to schedule one(1) Public Hearing for Tuesday, August 21, 2018, at 6:00 p.m. at the City Hall of Bridge City to hear and consider public comments regarding the proposed 2018-2019 Budget for the City of Bridge City, Texas, seconded by Mayor Pro-Tem Andrus.

With no discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

(d) Consideration and possible action to schedule two (2) Public Hearings for Tuesday, August 21, 2018, at 6:00 p.m. and Tuesday, September 4, 2018, at 6:00 p.m. at the City Hall of Bridge City to hear and consider public comments regarding the proposed ad valorem tax rate for the 2018 tax year of \$0.54700 per \$100.00 valuation for the City of Bridge City, Texas (Total tax rate consists of a Debt rate of \$0.20897 and a Maintenance and Operations rate of \$0.33803).

Council Member Harbert made a motion to schedule two (2) Public Hearings for Tuesday, August 21, 2018, at 6:00 p.m. and Tuesday, September 4, 2018, at 6:00 p.m. at the City Hall of Bridge City to hear and consider public comments regarding the proposed ad valorem tax rate for the 2018 tax year of \$0.54700 per \$100.00 valuation for the City of Bridge City, Texas (Total tax rate consists of a Debt rate of \$0.20897 and a Maintenance and Operations rate of \$0.33803). Motion was seconded by Mayor Pro-Tem Andrus.

With no discussion, Mayor Rutledge called for a vote.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Tem Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

10. ADJOURN

Mayor Pro-Tem Andrus made a motion to adjourn the meeting at 6:16 p.m., seconded by Council Member Harbert.

MOTION CARRIED.

Ayes: Mayor Rutledge, Mayor Pro-Andrus, Council Members Harbert, Roccaforte, Gauthier, and Fields.

Noes: None.

Absent: Council Member Fisetete.

David Rutledge, Mayor

ATTEST:

Sherry Tisdale, City Secretary

Jeanie McDowell, Recording Secretary